

CAPITAL IMPROVEMENTS PROGRAM
CITIZENS ADVISORY COMMITTEE
MEETING MINUTES

July 9, 2002

The Capital Improvements Program Citizens Advisory Committee convened at 4:00 p.m. on July 9, 2002 at 223 W. Shirley Avenue in the Training Trailer of the General Services complex in Warrenton, Virginia.

The following Committee Members (*), staff (**) and individuals were present:

Paul Blackmer*	Citizen, Lee District, Chairman CIP Committee
Randy Benevento**	Senior Executive Assistant, Fauquier County Budget Office
Betty Brooks**	Senior Budget Analyst, Fauquier County Budget Office
Donna Cason**	Interim Director, Fauquier County Information Resources
David deGive*	Citizen, Financial Expertise
Butch Farley**	Director, Fauquier County General Services
Bill Gouldthorpe**	Project Manager, Fauquier County General Services
Ray Graham*	Chair, Fauquier County Board of Supervisors
Ernie Gray, Jr.*	Chair, Fauquier County School Board
G. Robert Lee**	County Administrator, Fauquier County
Robert McElhinney*	Citizen, Construction Expertise
Erich Meding*	Citizen, Technology Expertise
Bill Peters*	Citizen, Cedar Run District
Richard Robison*	Chair, Planning Commission
William Skinker**	Acting Director, Fauquier County Finance Department
John D. Smith*	Citizen, Center District
Dr. Kitty P. Smith*	Citizen, Marshall District
Larry Spaine	Facilities Manager, Fauquier County Schools
Bryan Tippie**	Director, Budget Office
Christine Weir*	Citizen, Scott District
Mark Cornwell	Assistant Superintendent, Fauquier County Schools
Laurie Counts	Applications Manager, Fauquier County Information Resources
Maria Del Rosso	Director, Fauquier County Public Library
Barbara Severin	Chair, Fauquier County Library Board of Trustees

Unable to attend:

Rick Carr**	Director, Fauquier County Community Development
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- ◆ Mr. Paul Blackmer called the meeting to order at 4:10 p.m. and welcomed those in attendance.

Agenda Approval

- ◆ Mr. Blackmer asked for additions or changes to the agenda. Mr. David DeGive motioned that the agenda be approved as presented; Mr. Ray Graham seconded; and the motion carried.

Minutes Approval

- ♦ Mr. Blackmer advised that on page 3 of the June 12, 2002 Meeting Minutes the correct second meeting date in September should be the 24th. Mr. David DeGive motioned that the minutes be approved as changed; Rob McElhinney seconded; and the motion carried.

CIP Spreadsheet

- ♦ Mr. Bryan Tippie provided a revised spreadsheet and informed those in attendance of three changes from the original document:
 1. Debt Service Costs Requested Section, Northwestern Renovation, FY 2005 Column, changed to \$158,000 from \$314,356
 2. Debt Service Costs Requested Section, Warrenton/Taylor Expansion, FY 2006, changed to \$430,000 from \$853,000.
 3. Construction Cash Section, in FY 2004 the \$900,000 for the Catlett/ Calverton Sewer Project is estimated to be State or Federally funded, therefore the Total Construction Cash Target was increased by \$900,000. The revised FY 2004 Construction Cash Target is now \$2,212,000.
- ♦ Mr. Tippie indicated updates would be provided as necessary.

Major Systems Replacement Sub-Committee Report

- ♦ Mr. Blackmer provided a draft report to the Committee and indicated it was a draft product. He stated the report was the result of a review of submissions and site visits made by Sub-Committee members. Mr. Blackmer briefed the Committee on the definition of a Major System Replacement Project, analysis/condition assessment methodology used, site visits conducted, recommended project changes for FY 2003 – FY 2007 and the complete Major System Replacement recommendations for FY 2004 – FY 2008.
- ♦ Mr. Blackmer further stated that meetings will be held with submitters to discuss the recommendation of the Sub-Committee before a final submission is made. Any changes will be provided to the full Committee for review before its September 10th meeting.
- ♦ Mr. Blackmer inquired if the Committee had any questions regarding the draft recommendations. Several Committee members requested clarification on a number of issues. These included difference in costs for roof and HVAC repair, school irrigation systems, Fauquier High School lockers and repairs to the Human Services Building. As a result of this discussion, Mr. Butch Farley, General Services Director, will provide the Committee the square footage of roof projects and the tonnage related to HVAC projects.

Closing Remarks -

- ♦ Paul Blackmer – Requested any citizen comments. There being none, the meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Betty Brooks
Senior Budget Analyst, Budget Office